

EQUIPMENT RENTAL

LCD POWER POINT PROJECTOR \$100.00 -- PER DAY

VCR OR DVD \$25.00 -- PER DAY

TV MONITOR \$25.00 -- PER DAY

PROJECTION TABLES & SCREENS -- N/C

MICROPHONE & PA -- N/C

WIFI - ZENET WIRELESS HIGH SPEED INTERNET -- N/C

RISERS/STAGE -- N/C

PLEASE ASK ABOUT OTHER EQUIPMENT AVAILABLE IF NOT LISTED

ROOM RENTAL

ALL RECEPTIONS ARE SUBJECT TO RENTAL RATE.
RENTAL OF THE BALLROOM GUARANTEES THE BALLROOM FROM 7:00
AM UNTIL MIDNIGHT ON THE DAY OF YOUR RECEPTION.

CHESTNUT HALL BALLROOM: \$350.00

Accommodates up to 300 people with a dance floor.

CHESTNUT CENTER & EAST: \$150.00

Accommodates up to 125 people with a dance floor.

****ROOM RENTAL RATES ARE SUBJECT TO 20% SERVICE CHARGE AND 7% SALES TAX.****

SERVICE CHARGE INCLUDES USE OF:

- Tables & Chairs • Tableware • Table Cloths & Napkins • Set-up & Clean-up • Servers •

CREDIT CARD AUTHORIZATION REQUIRED FOR ALL EVENT BOOKING.
ADVANCED DEPOSIT OF \$250.00 DUE UPON SIGNING OF THE CONTRACT.
ESTIMATED EVENT TOTAL MUST BE PAID IN FULL 14 DAYS BEFORE EVENT.
EVENT MAY BE PAID FOR IN CASH, CHECK, OR CREDIT CARD.